



# *City of Lake Helen Fiscal Year 2020/2021 Budget*

**Mayor Daisy Raisler**

**Vice Mayor Jim Connell, Zone 4**

**Commissioner Kelly Frasca, Zone 1**

**Commissioner Vernon J. Burton, Zone 2**

**Commissioner Rick Basso, Zone 3**



City Administrator Becky Witte  
Finance Director Zach Chalifour  
Public Works Director Rick Mullen  
Police Chief Mike Walker  
Deputy City Clerk Lauren Olsen



*City of Lake Helen*  
*Volusia County, Florida*

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Mayor Daisy Raisler  
Vice Mayor Jim Connell  
Commissioner Kelly Frasca  
Commissioner Vernon J. Burton  
Commissioner Rick Basso

September 17, 2020

Honorable Members of the City Commission:

I am pleased to present a fiscally balanced budget, lowering the millage to 6.85, to the City Commission and the Citizens of Lake Helen.

The city budget is a fiscal plan setting out anticipated revenue and expenditures to guide the services and policies that are implemented during the fiscal year. It lays the groundwork for what will be our community's goals and accomplishments.

The budget is the cornerstone of Lake Helen's success as a municipal entity and keeps the city on course with revenue management and accurate forecasting of the city's needs. We are ever mindful that unforeseen events, such as hurricanes, require planning and must be part of our long-term strategy and are therefore included in the budget.

Finally, I would like to thank our Finance Director Zach Chalifour, Deputy City Clerk Lauren Olsen, Public Works Director Rick Mullen and Police Chief Mike Walker for their collaboration, as each year the budget requires hard work on their parts over several months. Lake Helen's financial position is a representation of our municipal culture with a team that is fully vested in its success.

Becky Witte

City Administrator

# BUDGET SUMMARY

City of Lake Helen, Florida Fiscal Year 2020- 2021

**THE ADOPTED OPERATING BUDGET EXPENDITURES OF THE CITY OF LAKE HELEN ARE 3.4%  
MORE THAN THE CURRENT YEAR'S TOTAL OPERATING EXPENDITURES**

General Fund

	GENERAL FUND	ENTERPRISE FUND	STORMWATER FUND	TOTAL ALL FUNDS
<b>ESTIMATED REVENUES:</b>				
Taxes: Millage per \$1000				-
<b>Ad Valorem Taxes (96%) 6.8500</b>	769,747	-	-	769,747
Taxes - Other	916,041	-	-	916,041
Charges for Services	333,668	875,300	57,045	1,266,012
Intergovernmental Revenue	96,014	-	-	96,014
Fines & Forfeitures	9,850	-	-	9,850
Misc. Revenue	103,610	200	-	103,810
Licenses & Permits	379,791	-	-	379,791
<b>Total Sources</b>	<b>\$ 2,608,721</b>	<b>\$ 875,500</b>	<b>\$ 57,045</b>	<b>\$ 3,541,265</b>
Transfers/Grants	85,000	-	294,837	379,837
Fund Balances		70,000	77,000	147,000
<b>TOTAL REVENUES, TRANSFERS &amp; BALANCES</b>	<b>\$ 2,693,721</b>	<b>\$ 945,500</b>	<b>\$ 428,881</b>	<b>\$ 4,068,102</b>
<b>EXPENDITURES:</b>				
General Government	1,042,900	-	-	1,042,900
Public Safety	579,199	-	-	579,199
Fire Safety	421,028	-	-	421,028
Physical	-	809,565	428,881	1,238,446
Transportation	390,919	-	-	390,919
Cultural/Recreation	259,676	-	-	259,676
Debt Service	-	135,935	-	135,935
<b>Total Expenditures</b>	<b>\$ 2,693,721</b>	<b>\$ 945,500</b>	<b>\$ 428,881</b>	<b>\$ 4,068,102</b>
Reserve		-	-	-
<b>TOTAL APPROPRIATED EXPENDITURES</b>	<b>\$ 2,693,721</b>	<b>\$ 945,500</b>	<b>\$ 428,881</b>	<b>\$ 4,068,102</b>
<b>TRANSFERS, RESERVES &amp; BALANCES</b>				

The tentative, adopted, and /or final budgets are on file in the City of Lake Helen Administrative Office as a public record.



# General Fund



# Revenues

## FY 2020/2021 General Fund Revenue

Account	Description	Budget 9/30/2021	Budget 9/30/2020	FINAL 9/30/2019	BUDGET 9/30/2019	FINAL 9/30/2018
<b>Taxes</b>						
<b>Property taxes</b>						
001.0000.311.0000	Ad Valorem Taxes at 6.85	769,747	690,400	654,659	669,495	644,891
001.0000.311.0001	Delinquent Ad Valorem Taxes	1,000	2,200	-	30,184	2,420
<b>Other taxes</b>						
001.0000.312.1800	Sales Tax Revenue	156,907	156,000	156,907	150,000	155,092
001.0000.312.1801	Sales Tax Revenue - COVID-19 Loss	(39,227)	-	-	-	-
001.0000.312.4100	First Local Option Fuel Tax	38,364	38,500	38,364	38,000	38,245
001.0000.312.4101	First Local Option Fuel Tax - COVID-19 Loss	(9,591)	-	-	-	-
001.0000.312.4200	Second Local Option Tax	28,285	28,500	28,285	26,000	28,309
001.0000.312.4201	Second Local Option Fuel Tax - COVID-19 Loss	(7,071)	-	-	-	-
001.0000.313.5200	Casualty Insurance Premium Tax	25,000	-	25,537	21,570	-
001.0000.314.1000	Utility Tax Duke Energy	220,000	192,000	210,190	182,000	191,524
001.0000.314.8000	Utility Service Tax Propane	8,500	8,500	8,431	6,228	8,572
001.0000.315.0000	Communications Service Tax	70,000	74,000	73,689	74,944	74,457
001.0000.316.0000	Local Business Tax	-	4,000	4,478	2,364	4,030
<b>Total Taxes</b>		<b>1,261,913</b>	<b>1,194,100</b>	<b>1,200,540</b>	<b>1,200,785</b>	<b>1,147,540</b>
<b>Licenses, Fees &amp; Permits</b>						
001.0000.322.0318	Bldg Permit Application	28,000	20,000	21,494	12,000	16,534
001.0000.322.0320	Bldg Permit Valuation	65,000	65,000	55,358	30,630	49,594
001.0000.322.0324	Reinspection Fee	1,500	500	278	348	47
001.0000.322.0326	Bldg Surcharge	500	257	1,273	257	581
001.0000.322.0325	Alarm Permits	120	160	465	150	160
001.0000.321.0326	Tree Permits	1,200	1,200	1,813	200	1,220
001.0000.322.0327	Sign Permits	600	60	980	325	90
001.0000.322.0328	Development Review	28,000	68,000	25,733	5,500	62,488
001.0000.322.0329	Plan Review	55,000	45,000	41,993	25,000	36,008
001.0000.322.0331	Yard Sale Permits	30	30	45	50	30
001.0000.322.4000	Animal Control Fees	400	70	15	65	70
001.0000.322.2010	Golf Cart Registration	300	350	300	300	375
001.0000.323.1000	Franchise Fee Duke Energy	175,000	158,500	162,875	140,913	150,110
001.0000.323.7000	Franchise Fee Solid Waste	28,341	30,719	32,262	32,996	29,926
001.0000.324.1100	Impact Fees Residential Public	5,000	5,000	4,400	1,400	2,200
001.0000.324.3100	Impact Fees Residential Road	10,000	10,000	12,100	3,850	6,050
001.0000.324.6100	Impact Fees Residential Culture	5,000	5,000	4,200	1,400	2,000
001.0000.324.7100	Impact Fees Residential Other	5,000	5,000	4,600	6,650	4,200
001.0000.325.1104	Fire Assessment Revenue	423,874	423,874	422,283	394,023	328,756
<b>Total Licenses, Fees &amp; Permits</b>		<b>832,866</b>	<b>838,720</b>	<b>792,467</b>	<b>656,057</b>	<b>690,439</b>



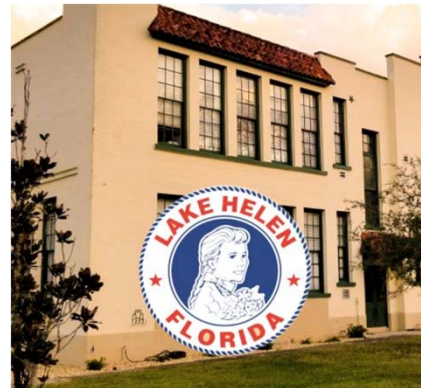
## FY 2020/2021 General Fund Revenue

Account	Description	Budget 9/30/2021	Budget 9/30/2020	FINAL 9/30/2019	BUDGET 9/30/2019	FINAL 9/30/2018
<b>Group : [R-03] Intergovernmental</b>						
Unrestricted						-
001.0000.335.0000	Municipal Fuel Tax Revenue	1,000	1,000	865	1,175	851
001.0000.335.9010	State Revenue Sharing	114,085	110,000	114,085	99,037	108,986
001.0000.335.9011	State Revenue Sharing - COVID-19 Loss	(28,521)	-	-	-	-
001.0000.335.9020	County Business Tax	2,500	2,500	2,464	2,747	2,511
001.0000.335.9030	Mobile Home Licenses	6,000	6,000	6,395	5,800	6,349
001.0000.335.9040	Alcoholic Beverage License	950	950	979	979	979
Grants						-
001.0000.331.9000	GrantsFromOtherGov - CDBG	50,000	50,000	150,000	100,000	46,808
001.0000.331.9010	GrantsFromOtherGov-FEMA	-	-	24,195	80,000	5,134
001.0000.331.9020	GrantsFromOtherGov-FL (DEO Grant for GED)	35,000	-	36,446	-	40,000
001.0000.331.9030	GrantsFromOtherGov - ECHO	-	-	-	147,226	-
001.0000.334.2000	State Grants- Public Safety	-	-	-	-	1,000
001.0000.334.5390	State Grant - Physical Environ	-	-	-	-	-
001.0000.334.4000	Grants From Other Local TP	-	-	-	-	1,500
<b>Total Intergovernmental</b>		<b>181,014</b>	<b>170,450</b>	<b>335,429</b>	<b>436,964</b>	<b>214,118</b>
<b>Group : [R-04] Charges for Services</b>						
001.0000.322.9020	Candidate Filing Fee	300	140	427	325	154
001.0000.322.9030	Notary Service	15	5	-	5	3
001.0000.342.3434	Garbage Solid Waste Revenue	283,413	275,158	256,928	254,000	255,321
001.0000.347.2020	Service Charges-Parks & Rec	-	-	-	-	200
001.0000.348.0010	Cleaning Fee Revenue (Ivy Hawn)	4,500	4,500	2,150	875	1,100
<b>Total Charges for Services</b>		<b>288,228</b>	<b>279,803</b>	<b>259,505</b>	<b>255,205</b>	<b>256,778</b>
<b>Group : [R-05] Fines and Forfeitures</b>						
001.0000.351.0500	Traffic Fines	6,500	12,000	7,868	19,000	19,580
001.0000.354.0000	Local Ordinance Fines	1,000	120	182	200	163
001.0000.354.0010	Investigative Costs	1,200	1,200	1,437	3,333	1,590
001.0000.354.0020	Police Education	50	50	36	56	1,464
001.0000.354.0030	Police Education Traffic	400	390	572	-	-
001.0000.359.0000	Fines and Forfeitures	300	-	50	-	-
<b>Total Fines and Forfeitures</b>		<b>9,450</b>	<b>13,760</b>	<b>10,145</b>	<b>22,589</b>	<b>22,797</b>
<b>Group : [R-07] Miscellaneous Income</b>						
001.0000.361.6000	Bad Check Charge	60	60	36	-	30
001.0000.361.7000	Photocopies / Public Record Requests	800	50	81	81	75
001.0000.361.8000	Other Income Police Dept	300	300	238	1,000	292
001.0000.361.9000	Cemetery Lots	550	550	550	550	-

## FY 2020/2021 General Fund Revenue

Account	Description	Budget 9/30/2021	Budget 9/30/2020	FINAL 9/30/2019	BUDGET 9/30/2019	FINAL 9/30/2018
001.0000.362.0371	Rental Fees Hopkins Hall	2,200	4,000	4,400	3,500	4,000
001.0000.362.0372	Rent Fees - Equestrian Stalls	540	1,040	1,119	500	540
001.0000.362.0374	Utilities from Eq Center	1,000	600	1,063	264	594
001.0000.362.0376	Rent Fees -Shuffleboard	-	-	-	-	100
001.0000.362.0377	Rental Fees Melissa Park	400	700	400	300	850
001.0000.362.0378	Rent Revenue - CAC	11,700	10,500	18,569	500	16,800
001.0000.362.0379	Rent Fees -Mitchell Brothers	500	5,000	1,500	15,000	-
001.0000.365.0000	Gain (Loss) on Disposition	-	12,000	-		109,834
001.0000.366.0000	July 4th	-	-	-	400	-
001.0000.366.0030	Market in the Park	14,000	12,000	14,505	10,319	11,620
001.0000.366.0040	Donations - PD	200	200		10,000	30
001.0000.366.0050	Special Events	5,000	12,000	18,626	25,000	9,519
001.0000.366.0060	5k Stressbuster	10,000	10,000	-	-	-
001.0000.366.0070	Donations (Macy Pavilion)	29,500	1,200	24,588	-	1,528
001.0000.366.0080	Donations - Trees	1,000	-	-	10,000	250
001.0000.369.0000	Miscellaneous (sale of Melissa Park / Misc Rev)	25,000	-	35,996	-	38,808
001.0000.369.1000	Miscellaneous - Ivy Hawn Income		-	60,000	-	-
001.0000.369.2000	Miscellaneous - Edgewood Estates Income	-	-	75,000	-	-
001.0000.369.8000	Miscellaneous - Ivy Hawn Bond	10,000	10,000	-	-	-
<b>Total Miscellaneous Income</b>		<b>112,750</b>	<b>80,200</b>	<b>256,670</b>	<b>77,414</b>	<b>194,870</b>
<b>Group : [R-08] Investment Income</b>						
001.0000.360.0010	SBA LGIP Interest	4,000	4,000	20,061	8,400	14,788
001.0000.360.0020	TD Bank Interest	3,500	-	4,009	-	-
<b>Total Investment Income</b>		<b>7,500</b>	<b>4,000</b>	<b>24,070</b>	<b>8,400</b>	<b>14,788</b>
<b>Total Revenue</b>		<b>2,693,721</b>	<b>2,581,034</b>	<b>2,878,826</b>	<b>2,657,414</b>	<b>2,541,330</b>

# General Fund Expenditures





## FY 2020/2021 General Fund Expenditures

Account	Description	Budget 9/30/2021	Budget 9/30/2020	FINAL 9/30/2019	BUDGET 9/30/2019	FINAL 9/30/2018
<b>Group : [X-01]</b>						
<b>Legislative</b>						
001.1101.511.1100	Exec Salaries - LE	38,446	38,446	25,565	20,873	25,855
001.1101.511.2100	FICA Taxes - LE	2,937	2,937	1,836	1,595	2,526
001.1101.511.2200	Retirement Contributions - LE	3,845	3,176	1,720	1,367	1,658
001.1101.511.2400	Workers' Comp - LE	100	100	36	32	-
X001S	<b>Legislative Salaries</b>	<b>45,328</b>	<b>44,659</b>	<b>29,157</b>	<b>23,867</b>	<b>30,039</b>
001.1101.511.4000	Travel & Per diem - LE	5,500	6,000	5,171	6,000	4,737
001.1101.511.4200	Postage & Freight - LE	350	200	-	200	-
001.1101.511.4700	Printing - LE	750	1,000	1,789	500	-
001.1101.511.4800	Promotional Activities - LE	4,500	3,246	6,433	5,000	-
001.1101.511.4900	Other Current Charges - LE (Municode/ VLOC / Tear	12,500	18,639	10,351	4,625	8,334
001.1101.511.4901	Other Current Charges - LE - Donations (Outside the	12,156				
001.1101.511.5200	Operating Supplies - LE	750	750	762	200	522
001.1101.511.5400	Dues & Subscriptions - LE	7,000	5,000	4,704	3,500	2,565
X001X	<b>Legislative Expenditures</b>	<b>43,506</b>	<b>34,834</b>	<b>29,210</b>	<b>20,025</b>	<b>16,158</b>
<b>X001</b>	<b>Legislative</b>	<b>88,834</b>	<b>79,494</b>	<b>58,367</b>	<b>43,892</b>	<b>46,197</b>
<b>Executive</b>						
001.1201.512.1200	Regular Salaries - EX	64,305	63,044	63,774	61,208	110,318
001.1201.512.2100	FICA Taxes - EX	4,913	4,816	4,091	4,676	8,412
001.1201.512.2200	Retirement Contributions - EX	17,549	16,020	8,858	14,727	15,878
001.1201.512.2300	Life & Health Insurance - EX	8,948	7,938	3,425	7,115	7,105
001.1201.512.2400	Workers' Comp - EX	100	100	1,029	916	-
X002S	<b>Executive Salaries</b>	<b>95,815</b>	<b>91,918</b>	<b>81,177</b>	<b>88,642</b>	<b>141,713</b>
001.1201.512.4000	Travel & Per diem - EX	2,250	2,250	2,155	2,049	3,534
001.1201.512.4100	Communications - EX	700	400	-	-	-
001.1201.512.4900	Other Current Charges - EX	500	500	46	250	2,708
001.1201.512.5100	Office Supplies - EX	200	200	21	714	117
001.1201.512.5200	Operating Supplies Fuel - EX	-	-	9	-	-
001.1201.512.5400	Dues & Subscriptions - EX	2,000	2,000	1,888	3,000	150
X002X	<b>Executive Expenditures</b>	<b>5,650</b>	<b>5,350</b>	<b>4,119</b>	<b>6,013</b>	<b>6,509</b>
<b>X002</b>	<b>Executive</b>	<b>101,465</b>	<b>97,268</b>	<b>85,296</b>	<b>94,655</b>	<b>148,222</b>

## FY 2020/2021 General Fund Expenditures

Account	Description	Budget 9/30/2021	Budget 9/30/2020	FINAL 9/30/2019	BUDGET 9/30/2019	FINAL 9/30/2018
<b>Administration</b>						
001.1301.513.1200	Regular Salaries - AD	-	18,375	17,827	44,648	44,496
001.1301.513.1400	Overtime- AD	-	610	4		-
001.1301.513.2100	FICA Taxes- AD	-	1,404	1,355	3,411	3,389
001.1301.513.2200	Retirement Contributions- AD	-	794	1,445	3,688	3,556
001.1301.513.2300	Life & Health Insurance- AD	-	2,802	2,357	7,534	7,799
001.1301.513.2400	Workers' Comp- AD	-	104	47	42	-
<b>X003S</b>	<b>Administration Salaries</b>	-	<b>24,089</b>	<b>23,035</b>	<b>59,323</b>	<b>59,240</b>
001.1301.513.3100	Professional Services- AD	1,200	1,200	11,030		730
001.1301.513.3200	Accounting - Audit	12,000	10,500	13,000	10,600	10,600
001.1301.513.3210	Accounting - Financial Management	36,000	36,000	27,500		
001.1301.513.3220	Contracted Services - AD Tyler Software	10,000	10,000			
001.1301.513.4000	Travel & Per Diem - AD	200	200	441	2,500	288
001.1301.513.4800	Promotional Activities- AD	200	200	-		
001.1301.513.4900	Other Current Charges- AD (TD Bank fee)	850	850	2,751	8,972	8,022
001.1301.513.5200	Operating Supplies- AD	500	500	23,702		-
001.1301.513.5400	Dues & Subscriptions- AD	625	625	1,950	500	522
<b>X003X</b>	<b>Administration Expenditures</b>	<b>61,575</b>	<b>60,075</b>	<b>80,375</b>	<b>22,572</b>	<b>20,162</b>
<b>X003</b>	<b>Administration</b>	<b>61,575</b>	<b>84,164</b>	<b>103,410</b>	81,895	<b>79,402</b>
<b>Legal</b>						
001.1401.514.3100	Professional Services - Legal (City Attorney and Magi	70,000	55,000	60,245	65,750	61,598
<b>X004</b>	<b>Legal</b>	<b>70,000</b>	<b>55,000</b>	<b>60,245</b>	<b>65,750</b>	<b>61,598</b>
<b>Other General Government</b>						
001.1901.519.1200	Regular Salaries - GG	69,037	61,638	41,806	107,116	80,147
001.1901.519.1400	Overtime - GG	2,200	600	-		-
001.1901.519.1600	Annual Leave - GG (Retirement Payout)	-				
001.1901.519.2100	FICA Taxes - GG	5,774	4,709	4,074	8,183	5,981
001.1901.519.2200	Retirement Contributions - GG	6,904	5,221	9,643	16,957	6,940
001.1901.519.2300	Life & Health Insurance - GG	23,686	18,211	5,487	15,068	16,849
001.1901.519.2400	Workers' Comp - GG	208	104	112	100	-
<b>X005S</b>	<b>Other General Government Salaries</b>	<b>107,809</b>	<b>90,483</b>	<b>61,123</b>	<b>147,424</b>	<b>109,917</b>
001.1901.519.3100	Professional Services - GG (IT)	9,500	17,000	66,329	45,011	125,415

## FY 2020/2021 General Fund Expenditures

Account	Description	Budget 9/30/2021	Budget 9/30/2020	FINAL 9/30/2019	BUDGET 9/30/2019	FINAL 9/30/2018
001.1901.519.3110	Professional Services - Building Dept - GG	30,000	28,000	10,113		
001.1901.519.3120	Professional Services - Arborist - GG	2,500	4,000	960		
001.1901.519.3130	Professional Services - Historic Consultant - GG	15,000	15,000	14,838		
001.1901.519.3140	Professional Services - Engineer - GG	15,000	15,000	29,107		
001.1901.519.3150	Professional Services - Planner - GG (plus GED Study)	50,000	20,000	4,185		
001.1901.519.3400	Contracted Services - GG (Payroll Svc / Elevator / Hu	20,000	20,000	23,405	167,641	122,123
001.1901.519.3405	Contracted Services - GG - Hurricane Reserve	50,000	50,000	1,060		
001.1901.519.3410	Contracted Services - Custodial - GG	6,000	6,000	2,650		
001.1901.519.4000	Travel & Per Diem - GG	3,000	3,000	-	3,000	8,480
001.1901.519.4100	Communications - GG	7,000	7,000	6,864	6,500	8,874
001.1901.519.4200	Postage & Freight - GG	2,000	2,500	813	1,452	2,488
001.1901.519.4300	Utilities - Power - GG	7,000	7,500	6,115	7,807	6,056
001.1901.519.4310	Utilities - Water - GG	3,000	620	144	523	513
001.1901.519.4400	Rents & Leases - GG	3,350	3,350	1,550	2,148	-
001.1901.519.4500	Insurance - GG	55,000	58,000	56,249	77,000	56,122
001.1901.519.4610	Bldg Maintenance - GG (elevator, pest control)	5,000	5,000	7,535	5,000	5,529
001.1901.519.4620	Equip Maintenance - GG	-	-	1,679	1,200	475
001.1901.519.4700	Printing - GG	3,500	5,000	5,101	1,200	4,969
001.1901.519.4800	Promotional Activities - GG	4,000	5,000	1,669	5,000	5,915
001.1901.519.4900	Other Current Charges - GG	6,000	10,000	3,092	20,000	2,291
001.1901.519.4910	Contingency - GG	-	-	-	38,549	2,000
001.1901.519.5100	Office Supplies - GG	6,000	6,500	7,380	6,203	8,036
001.1901.519.5200	Operating Supplies - GG - Microsoft Licenses/Web	6,500	5,000	9,457	12,635	13,664
001.1901.519.5210	Operating Supplies - Fuel - GG	-	-	-	9,369	316
001.1901.519.5400	Dues & Subscriptions - GG	2,500	2,500	6,186	2,500	7,410
001.1901.519.5500	Training - GG	2,000	2,000	1,025		
<b>X005X</b>	<b>Other General Government Expenditures</b>	<b>313,850</b>	<b>297,970</b>	<b>267,506</b>	<b>412,738</b>	<b>380,676</b>
<b>X005</b>	<b>Other General Government</b>	<b>421,659</b>	<b>388,453</b>	<b>328,629</b>	<b>560,162</b>	<b>490,593</b>
<b>Group Total [X-01] General Government</b>		<b>743,533</b>	<b>704,378</b>	<b>635,946</b>	<b>846,354</b>	<b>828,605</b>
<b>Group : [X-03]</b>	<b>Public Safety</b>					
<b>Fire</b>						-
001.1901.519.3402	Contracted Services (Fire)	421,028	423,740	398,607	436,942	354,269
<b>X006</b>	<b>Fire Services Contract</b>	<b>421,028</b>	<b>423,740</b>	<b>398,607</b>	<b>436,942</b>	<b>354,269</b>

## FY 2020/2021 General Fund Expenditures

Account	Description	Budget 9/30/2021	Budget 9/30/2020	FINAL 9/30/2019	BUDGET 9/30/2019	FINAL 9/30/2018
<b>Police</b>						
001.2101.521.1200	Regular Salaries - PD	300,675	315,963	280,947	298,708	273,440
001.2101.521.1400	Overtime - PD	15,000	15,000	-	15,800	-
001.2101.521.1500	Reserve Pay-PD	10,000	10,000	-		-
001.2101.521.1600	Annual Leave - PD (Walker Retirement)	14,704				
001.2101.521.2100	FICA Taxes - PD	22,971	24,139	21,102	23,890	20,758
001.2101.521.2200	Retirement Contributions - PD	15,000	30,792	38,036		11,964
001.2101.521.2201	Retirement Contributions (State) - PD	25,000			12,430	
001.2101.521.2300	Life & Health Insurance - PD	71,059	74,313	47,524	50,226	54,830
001.2101.521.2400	Workers' Comp - PD	5,471	5,471	5,487	4,887	-
<b>X007S</b>	<b>Police Department Salaries</b>	<b>479,879</b>	<b>475,677</b>	<b>393,096</b>	<b>405,941</b>	<b>360,992</b>
001.2101.521.2500	Unemployment Comp - PD	-	-			-
001.2101.521.3100	Professional Services - PD	2,500	2,500	1,348	653	38
001.2101.521.3400	Contracted Services - PD	5,000	2,000	6,978	6,032	6,015
001.2101.521.4000	Travel & Per Diem - PD	4,500	4,500	-	2,500	-
001.2101.521.4100	Communications - PD	8,000	6,000	9,252	5,545	5,731
001.2101.521.4200	Postage & Freight - PD	400	400	303	355	156
001.2101.521.4300	Utilities - Power - PD	3,600	3,600	1,572	1,262	-
001.2101.521.4310	Utilities - Water - PD	620	620	201	261	256
001.2101.521.4400	Rents & Leases - PD	3,500	3,500	2,000	1,897	368
001.2101.521.4500	Insurance - PD	-	1,750	-		1,634
001.2101.521.4610	Bldg Maintenance - PD	2,000	2,000	10,747	1,642	8,649
001.2101.521.4620	Equip Maintenance - PD	10,000	10,000	9,180	12,665	14,215
001.2101.521.4700	Printing - PD	1,200	1,200	1,063		1,153
001.2101.521.4900	Other Current Charges - PD	2,500	2,500	4,561	9,490	11,212
001.2101.521.5100	Office Supplies - PD	1,500	1,500	426	1,520	500
001.2101.521.5200	Operating Supplies - PD	10,000	10,000	5,002	18,247	3,947
001.2101.521.5210	Operating Supplies - Fuel - PD	12,000	13,000	9,140	18,235	11,943
001.2101.521.5400	Dues & Subscriptions - PD	5,000	5,000	1,011	730	193
001.2101.521.5500	Training - PD	2,000	2,000	190	3,824	475
<b>X007X</b>	<b>Police Department Expenditures</b>	<b>74,320</b>	<b>72,070</b>	<b>62,975</b>	<b>84,858</b>	<b>66,485</b>
<b>X007</b>	<b>Police Department</b>	<b>554,199</b>	<b>547,747</b>	<b>456,071</b>	<b>490,799</b>	<b>427,477</b>
<b>Total Public Safety</b>		<b>975,227</b>	<b>971,487</b>	<b>854,678</b>	<b>927,741</b>	<b>781,746</b>



## FY 2020/2021 General Fund Expenditures

Account	Description	Budget 9/30/2021	Budget 9/30/2020	FINAL 9/30/2019	BUDGET 9/30/2019	FINAL 9/30/2018
<b>Group : [X-04] Transportation</b>						
<b>Streets and Roads</b>						
001.4101.541.1200	Regular Salaries - SR	80,942	78,696	54,874	56,561	56,254
001.4101.541.1400	Overtime - SR	4,000	4,000	11		-
001.4101.541.2100	FICA Taxes - SR	6,184	6,012	4,169	4,321	4,286
001.4101.541.2200	Retirement Contributions - SR	8,094	6,666	4,364	4,672	4,500
001.4101.541.2300	Life & Health Insurance - SR	23,686	21,012	10,740	13,394	13,604
001.4101.541.2400	Workers' Comp - SR	3,063	3,063	2,432	2,166	-
<b>X008S</b>	<b>Street and Roads Salaries</b>	<b>125,969</b>	<b>119,449</b>	<b>76,591</b>	<b>81,114</b>	<b>78,644</b>
001.4101.541.3100	Professional Services - SR	2,500	2,500	1,718	12,388	19,256
001.4101.541.3110	Professional Services - Tree Maintenance - SR	40,000	50,000	-		
001.4101.541.3120	Professional Services - Road Maintenance - SR	20,000	15,000	-		
001.4101.541.3130	Professional Services - Road Striping - SR	3,000	6,000	-		
001.4101.541.3400	Contracted Services - SR	15,000	15,000	56,869	33,900	44,640
001.4101.541.4100	Communications - SR	2,000	2,000	993	1,124	2,037
001.4101.541.4300	Utilities - Power - SR	32,000	30,000	23,334	39,005	22,303
001.4101.541.4310	Utilities - Water - SR	-	-	963	1,690	6,831
001.4101.541.4400	Rents & Leases - SR	4,250	4,250	1,811	1,495	-
001.4101.541.4610	Bldg Maintenance - SR	5,000	5,000	2,603	2,500	440
001.4101.541.4620	Equip Maintenance - SR	12,000	17,000	13,820	17,200	4,255
001.4101.541.4900	Other Current Charges - SR	1,200	1,200	1,013	100	1,814
001.4101.541.5200	Operating Supplies - SR	10,000	10,000	34,482	7,690	8,787
001.4101.541.5210	Operating Supplies - Fuel - SR	3,500	2,000	882	3,621	455
001.4101.541.5300	Road Materials & Supplies - SR	20,000	30,000	32,308	10,000	-
001.4101.541.5400	Dues & Subscriptions - SR	500	500	-		-
<b>X008X</b>	<b>Street and Roads Expenditures</b>	<b>170,950</b>	<b>190,450</b>	<b>170,795</b>	<b>130,713</b>	<b>110,818</b>
<b>Total Transportation</b>		<b>296,919</b>	<b>309,899</b>	<b>247,386</b>	<b>211,827</b>	<b>189,462</b>
<b>Group : [X-05] Culture/Recreation</b>						
<b>Culture/Recreation</b>						
001.7201.572.1200	Regular Salaries - PR	26,547	25,799	32,789	25,968	27,260
001.7201.572.1400	Overtime - PR	4,000	4,000	32	2,000	-
001.7201.572.2100	FICA Taxes - PR	2,028	1,971	2,303	2,290	2,012
001.7201.572.2200	Retirement Contributions - PR	2,655	2,185	2,720	2,145	2,181
001.7201.572.2300	Life & Health Insurance - PR	7,895	7,004	6,960	6,697	6,863

## FY 2020/2021 General Fund Expenditures

Account	Description	Budget 9/30/2021	Budget 9/30/2020	FINAL 9/30/2019	BUDGET 9/30/2019	FINAL 9/30/2018
001.7201.572.2400	Workers' Comp - PR	3,200	3,063	-	1,342	-
<b>X009S</b>	<b>Culture/Recreation Salaries</b>	<b>46,326</b>	<b>44,022</b>	<b>44,804</b>	<b>40,442</b>	<b>38,316</b>
001.7201.572.3100	Professional Services - PR	5,000	5,000	-	100	300
001.7201.572.3400	Contracted Services - PR (and Lake Maint.)	12,000	13,500	21,956	7,845	14,420
001.7201.572.3410	Contracted Services - Facility Cleaning - PR	3,000	4,000	-	-	-
001.7201.572.3420	Contracted Services - Events Coordinator - PR	-	-	-	-	-
001.7201.572.4100	Communications - PR	1,000	1,000	749	1,573	835
001.7201.572.4300	Utilities - Power - PR	13,000	14,000	13,751	15,039	10,497
001.7201.572.4310	Utilities - Water - PR	10,000	20,000	8,720	8,092	22,905
001.7201.572.4400	Rents & Leases - PR	7,500	7,500	1,876	7,968	1,055
001.7201.572.4610	Bldg Maintenance - PR	7,500	7,500	18,188	14,000	9,875
001.7201.572.4620	Equip Maintenance - PR	15,000	15,000	15,871	15,500	16,073
001.7201.572.4700	Printing - PR	1,200	1,500	-	-	-
001.7201.572.4800	Special Event Expenses - PR	10,000	10,000	36,490	35,000	22,410
001.7201.572.4900	Other Current Charges - PR	5,000	5,000	5,195	-	3,908
001.7201.572.4940	July 4th Exp - PR	7,500	7,500	-	7,500	7,500
001.7201.572.4980	Market in the Park	300	300	521	-	-
001.7201.572.4990	Stressbuster 5k Event	12,000	10,000	-	-	-
001.7201.572.5200	Operating Supplies - PR	20,000	25,000	45,728	15,900	22,833
001.7201.572.5210	Operating Supplies - Fuel - PR	3,200	3,200	221	2,149	3,296
001.7201.572.5400	Dues & Subscriptions - PR	150	150	-	-	-
001.7501.575.4310	Utilities-Water-CA	-	-	40	-	-
001.7501.575.4610	Bldg Maint-CA	5,000	-	2,367	-	-
001.7501.575.4900	Other Current Charges-CA	2,000	-	1,943	-	-
<b>X009X</b>	<b>Culture/Recreation Operating Expenses</b>	<b>140,350</b>	<b>150,150</b>	<b>173,615</b>	<b>130,666</b>	<b>135,907</b>
<b>Total Culture/Recreation</b>		<b>186,676</b>	<b>194,172</b>	<b>218,419</b>	<b>171,108</b>	<b>174,223</b>
<b>Group : [X-06] Physical environment</b>						
Physical environment						-
<b>Fund : 001 General</b>						
001.3401.534.4300	Utilities - Solid Waste (Garbage)	283,158	261,547	256,419	233,108	256,419
001.3401.534.4300	Utilities - Solid Waste (Recycling)	8,708	7,000	-	-	-
<b>Total Physical environment (solid waste)</b>		<b>291,866</b>	<b>268,547</b>	<b>256,419</b>	<b>233,108</b>	<b>256,419</b>
<b>Group : [X-07] Contingency</b>						

## FY 2020/2021 General Fund Expenditures

Account	Description	Budget 9/30/2021	Budget 9/30/2020	FINAL 9/30/2019	BUDGET 9/30/2019	FINAL 9/30/2018
<b>X011</b>	Contingency	-	-	-	<b>38,549</b>	-
	<b>Total Contingency</b>	-	-	-	<b>38,549</b>	-
<b>Group : [X-20]</b>	<b>Capital Projects</b>					
Capital Projects						
<b>Fund : 001</b>	<b>General</b>					
001.1901.519.6200	Cap Outlay-Bldgs-GG	7,500	4,500	-		40,560
001.1901.519.6400	Cap Outlay-Equip-GG	-	-	-		-
001.2101.521.6400	Cap Outlay - Equip - PD	25,000	4,000	14,101	-	23,630
001.4101.541.6300	Cap Outlay Infrastructure - SR (CDBG Paving)	84,000	55,650	179,337	107,000	54,875
001.4101.541.6400	Cap Outlay-Equip - SR	10,000	52,400	7,618		-
001.7201.572.6200	Cap Outlay-Bldgs - PR (including Macy Pavilion)	38,000	16,000	-		154,415
001.7201.572.6400	Cap Outlay - Equip - PR (including MP Playground)	35,000	25,000	72,183	185,815	36,196
	<b>Total Capital Projects</b>	<b>199,500</b>	<b>157,550</b>	<b>273,239</b>	<b>292,815</b>	<b>309,676</b>
	<b>Total Expenditures</b>	<b>2,693,721</b>	<b>2,606,034</b>	<b>2,486,089</b>	<b>2,721,502</b>	<b>2,540,131</b>



# Stormwater Fund





# FY 2020/2021 Stormwater Fund (110)

Account	Description	Budget 9/30/2021	Budget 9/30/2020	FINAL 9/30/2019	BUDGET 9/30/2019	FINAL 9/30/2018
<b>Fund : 110</b>	<b>Stormwater</b>					
110.0000.329.0111	Stormwater Management Revenue	55,245	53,376	49,647	54,877	45,670
<b>SWR001</b>	<b>Charges for Services</b>	<b>55,245</b>	<b>53,376</b>	<b>49,647</b>	<b>54,877</b>	<b>45,670</b>
<b>Operating Grants</b>	<b>Subgroup : [R-03-03] Operating Grants</b>					-
110.0000.334.5390	State Grant - Physical Environ	294,837	294,837	-	-	-
110.0000.334.4000	Grants From Other Local TP	-	-	-	-	-
<b>SWR003</b>	<b>Operating Grants</b>	<b>294,837</b>	<b>294,837</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Stormwater</b>						
110.0000.329.0110	Stormwater Permit	1,800	1,800	2,640	960	1,800
<b>SWR002</b>	<b>Stormwater</b>	<b>1,800</b>	<b>1,800</b>	<b>2,640</b>	<b>960</b>	<b>960</b>
<b>Use of Reserves</b>						
110.0000.279.2799	Appr-Reserve Fund Balance – SW	77,000	-	-	-	-
<b>SWR099</b>	<b>Use of Reserves</b>	<b>77,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund : 110</b>	<b>Stormwater Revenue Total</b>	<b>428,881</b>	<b>350,013</b>	<b>52,287</b>	<b>55,837</b>	<b>46,630</b>
<b>Fund : 110</b>	<b>Stormwater</b>					
110.3801.538.1200	Regular Salaries - SW	-	-	21,485	20,632	20,879
110.3801.538.1400	Overtime - SW	-	-	-	-	-
110.3801.538.2100	FICA Taxes - SW	-	-	1,586	1,653	1,574
110.3801.538.2200	Retirement Contributions - SW	-	-	1,735	1,704	1,670
110.3801.538.2300	Life & Health Insurance - SW	-	-	3,920	5,023	5,117
110.3801.538.2400	Workers' Comp - SW	-	-	985	877	-
110.3801.538.3100	Professional Services - SW	35,000	11,069	-	-	-
110.3801.538.3200	Accounting - SW	-	-	-	2,100	-
110.3801.538.3400	Contracted Services - SW	5,500	5,000	6,714	1,842	6,723
110.3801.538.4200	Postage - SW	50	-	-	-	-
110.3801.538.4400	Rents & Leases - SW	-	-	-	-	-
110.3801.538.4620	Equip Maintenance - SW	5,035	6,348	315	1,856	6,298
110.3801.538.4700	Printing - SW	500	-	-	-	-
110.3801.538.5200	Operating Supplies - SW	3,200	-	3,837	768	-
110.3801.538.5500	Training - SW	-	-	-	-	-
<b>SWX001</b>	<b>Stormwater - Regular Expenses</b>	<b>49,285</b>	<b>22,416</b>	<b>40,576</b>	<b>36,455</b>	<b>42,261</b>
110.3801.538.6300	Capital Outlay - SW	379,596	327,596	-	-	-
<b>SWX002</b>	<b>Stormwater - Capital Projects</b>	<b>379,596</b>	<b>327,596</b>	<b>-</b>	<b>36,455</b>	<b>42,261</b>
<b>Fund : 110</b>	<b>Stormwater Expenditure Total</b>	<b>428,881</b>	<b>350,013</b>	<b>40,576</b>	<b>36,455</b>	<b>84,522</b>



# Utility Fund

## FY 2020/2021 Utility Fund (410)

Account	Description	Budget 9/30/2021	Budget 9/30/2020	FINAL 9/30/2019	BUDGET 9/30/2019	FINAL 9/30/2018
<b>Group : [R-04] Charges for Services</b>						
Fund : 410	Utility					
410.0000.341.3000	Water Sales	710,000	750,000	709,059	740,599	731,559
410.0000.341.3001	Capital Improvement Fee	110,000		25,340		
410.0000.341.3010	Late Fees	13,500	12,000	10,975	6,000	12,925
410.0000.341.3020	Bad Check Charge-UT	200	150	-	-	-
410.0000.341.3030	Service Connection Charge	800	800	800	200	700
410.0000.341.3040	Post Delinquent Payment Fee	4,000	4,000	-	6,100	4,000
410.0000.343.3050	Com Water Meter Install-UT	2,000	2,000	3,000	-	1,650
410.0000.341.3060	Water Meter Installation	20,000	20,000	14,050	7,750	8,160
<b>WR001</b>	<b>Charges for Services</b>	<b>860,500</b>	<b>788,950</b>	<b>763,224</b>	<b>760,649</b>	<b>758,994</b>
<b>Group : [R-06] Impact Fees</b>						
Water						
Fund : 410	Utility					
410.0000.326.2100	Impact Fees Residential Physical	15,000	25,000	8,000	12,000	10,650
<b>R012</b>	<b>Impact Fees - Water</b>	<b>15,000</b>	<b>25,000</b>	<b>8,000</b>	<b>12,000</b>	<b>10,650</b>
<b>Group : [R-99] Use of Reserves</b>						
Fund : 410	Utility					
410.0000.279.2799	Appr-Reserve Net Position – UT	70,000				
<b>R012</b>	<b>Use of Reserves - Water</b>	<b>70,000</b>	<b>-</b>	<b>-</b>		<b>-</b>
<b>Total Revenues</b>		<b>945,500</b>	<b>813,950</b>	<b>771,224</b>	<b>772,649</b>	<b>769,644</b>

## FY 2020/2021 Utility Fund (410)

Account	Description	Budget 9/30/2021	Budget 9/30/2020	FINAL 9/30/2019	BUDGET 9/30/2019	FINAL 9/30/2018
<b>Utility Enterprise Fund Personnel Services</b>						
Regular Expenses - UT						
Fund : 410	Utility					
410.3301.533.1200	Regular Salaries - UT	168,277	183,984	133,678	161,881	163,849
410.3301.533.1400	Overtime - UT	7,500	4,000	85	3,600	-
410.3301.533.1600	Annual Leave - UT	-	-	343		3,576
410.3301.533.2100	FICA Taxes - UT	12,856	14,056	9,895	12,749	12,407
410.3301.533.2200	Retirement Contributions - UT	18,790	17,468	12,275	15,078	14,349
410.3301.533.2300	Life & Health Insurance - UT	41,056	37,504	21,767	27,624	28,901
410.3301.533.2400	Workers' Comp - UT	1,908	1,908	3,465	3,086	-
410.3301.533.4000	Travel & Per Diem - UT	2,000	2,000	-	2,600	-
<b>WX001</b>	<b>Utility Enterprise Fund - Regular Expenses</b>	<b>252,387</b>	<b>260,920</b>	<b>181,507</b>	<b>226,618</b>	<b>220,809</b>

<b>Utility Enterprise Fund Contractual Services</b>						
Contractual Services - U	Subgroup : None					
Fund : 410	Utility					
410.3301.533.3100	Professional Services	73,500	5,000	14,517	-	-
410.3301.533.3200	Accounting - Audit	12,000	10,500	13,000	7,500	10,400
410.3301.533.3210	Accounting - Financial Management	24,000	24,000	13,500		
410.3301.533.3220	Contracted Services - Tyler Software	10,000	10,000	-		
410.3301.533.3400	Contracted Services - Biometric / Waterworks / Suez	100,000	106,000	68,893	66,625	106,427
410.3301.533.4500	Insurance	30,000	25,000	18,417	25,004	21,408
<b>WX002</b>	<b>Utility Enterprise Fund - Contractual Services</b>	<b>249,500</b>	<b>180,500</b>	<b>113,810</b>	<b>99,129</b>	<b>138,235</b>

<b>Utility Enterprise Fund Repairs &amp; Maintenance</b>						
Repairs & Maintenance						
Fund : 410	Utility					
410.3301.533.4610	Bldg Maintenance - UT	12,000	8,550	14,729	15,000	13,024
410.3301.533.4620	Equip Maintenance- UT	45,000	30,000	42,478	17,000	26,996
410.3301.533.6300	Machinery & Equipment - UT	7,000	5,000	-	-	-
<b>WX003</b>	<b>Utility Enterprise Fund - Repairs &amp; Maintenance</b>	<b>64,000</b>	<b>43,550</b>	<b>57,207</b>	<b>32,000</b>	<b>40,020</b>

<b>Utility Enterprise Fund Supplies</b>						
Supplies						
Fund : 410	Utility					
410.3301.533.4200	Postage & Freight - UT	1,000	1,000	1,085	723	957

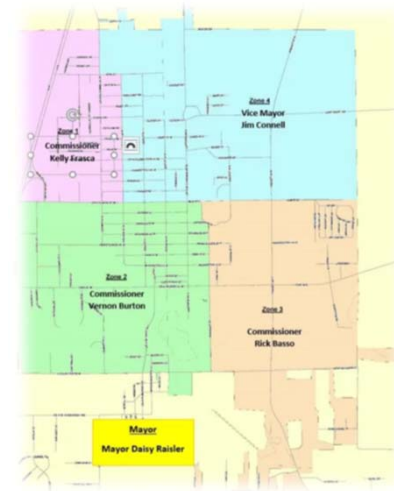


## FY 2020/2021 Utility Fund (410)

Account	Description	Budget 9/30/2021	Budget 9/30/2020	FINAL 9/30/2019	BUDGET 9/30/2019	FINAL 9/30/2018
410.3301.533.4400	Rents & Leases - UT	3,600	3,600	3,435	1,558	3,140
410.3301.533.4700	Printing - UT	2,000	1,200	1,680	590	1,200
410.3301.533.4900	Other Current Charges - UT	8,200	2,200	1,093	16,523	2,105
410.3301.533.5100	Office Supplies - UT	5,378	2,200	6,254	1,484	2,261
410.3301.533.5200	Operating Supplies - UT - Pipes, Fittings, etc.	80,000	63,946	96,951	38,336	52,554
410.3301.533.5211	Operating Supplies (Software) - UT	2,500	1,200	181		
410.3301.533.5205	Operating Supplies - Chemicals - UT	25,000	25,000	19,912	24,187	14,657
410.3301.533.5210	Operating Supplies - Fuel - UT	8,000	8,000	10,895	7,799	6,392
410.3301.533.5400	Dues & Subscriptions - UT - Operating Permit	10,000	10,000	5,439	1,632	5,211
<b>WX004</b>	Utility Enterprise Fund - Supplies	<b>145,678</b>	<b>118,346</b>	<b>146,925</b>	<b>92,832</b>	<b>83,955</b>
<b>Utility Enterprise Fund Utilities</b>						
Utilities						
Fund : 410	Utility					
410.3301.533.4100	Communications - UT	11,000	11,000	10,320	6,194	9,735
410.3301.533.4300	Utilities - Power - UT	25,000	25,000	22,252	28,139	24,719
410.3301.533.4310	Utilities - Water - UT	17,000	5,000	1,192	1,677	3,071
<b>WX005</b>	Utility Enterprise Fund - Utilities	<b>53,000</b>	<b>41,000</b>	<b>33,765</b>	<b>36,010</b>	<b>37,525</b>
<b>Utility Enterprise Fund Capital Outlay</b>						
Fund : 410	Utility					
410.3301.533.6400	Cap Outlay - Equipment - UT	45,000	8,700	45,373	52,600	-
<b>WX007</b>	Utility Enterprise Fund - Capital Outlay	<b>45,000</b>	<b>8,700</b>	<b>45,373</b>	<b>52,600</b>	<b>-</b>
<b>Utility Enterprise Fund Debt Service</b>						
Debt Service						
Fund : 410	Utility					
410.3301.533.7200	Debt Svc	135,935	135,935	16,193	135,285	22,874
<b>WX008</b>	Utility Enterprise Fund - Debt Service	<b>135,935</b>	<b>135,935</b>	<b>16,193</b>	<b>135,285</b>	<b>22,874</b>
	<b>Total Expenditures</b>	<b>945,500</b>	<b>788,950</b>	<b>594,779</b>	<b>674,474</b>	<b>543,418</b>



# Payroll for FY 2020/2021



City of Lake Helen  
Compensation Budget  
For the fiscal year ending September 30, 2021

COLA Assumptions:  
2% Minimum %  
1,000.00 Minimum \$

	Name	FY 2019/20 hourly	FY 2019/20 Annual	COLA	Merit	Misc	FY 2020/21 Annual	FY 2020/21 hourly	Retirement	Health Insurance	SunLife (Life & AD&D)	Delta Dental	FICA and Medicare	Totals
City Hall	Sharon J. Hull	13.62	28,329.60	1,000.00			21,997.20	14.10	2,199.72	9,816.24	311.00	400.00	1,680.54	36,404.70
	Dominique Drager	12.00	24,960.00	1,000.00			25,960.00	12.48	2,596.00	9,816.24	311.00	400.00	1,983.29	41,066.53
	Lauren Olsen	17.10	35,568.00	1,000.00		2,000.00	38,568.00	18.54	3,856.80	9,816.24	311.00	400.00	2,946.52	55,898.56
	Rebecca L. Witte	35.66	74,169.89	1,483.40			75,653.29	36.37	20,645.78	9,816.24	311.00	400.00	5,779.76	112,606.07
Public Works	Austin Casura	15.10	31,408.00	1,000.00			32,408.00	15.58	3,240.80	9,816.24	311.00	400.00	2,475.91	48,651.95
	Jason Hood	16.20	33,696.00	1,000.00			34,696.00	16.68	3,469.60	9,816.24	311.00	400.00	2,650.71	51,343.55
	Seferino Mendoza	17.21	35,796.80	1,000.00			36,796.80	17.69	3,679.68	9,816.24	311.00	400.00	2,811.20	53,814.92
	Jeffrey L. Oransky	18.43	38,334.40	1,000.00			39,334.40	18.91	3,933.44	9,816.24	311.00	400.00	3,005.07	56,800.15
	Stephen Condell	15.10	31,408.00	1,000.00			32,408.00	15.58	3,240.80	9,816.24	311.00	400.00	2,475.91	48,651.95
	Richard A. Mullen	33.60	69,888.00	1,397.76			71,279.49	34.27	7,127.95	9,816.24	311.00	400.00	5,445.61	94,380.29
Police Department	Lynn A. McNeely	14.63	30,430.40	1,000.00			31,430.40	15.11	3,143.04	9,816.24	311.00	400.00	2,401.22	47,501.90
	Marcel A. Fougere	17.38	37,957.92	1,000.00			38,957.92	17.84	3,895.79	9,816.24	311.00	400.00	2,976.31	56,357.26
	Robert B. Mullins	23.99	52,387.50	1,047.75		6,000.00	53,435.25	24.47	5,343.53	9,816.24	311.00	400.00	4,082.35	79,388.36
	Scott F. Owen	16.54	36,123.36	1,000.00		2,500.00	37,123.36	17.00	3,712.34	9,816.24	311.00	400.00	2,836.15	56,699.09
	Dayne Krout	14.50	31,668.00	1,000.00			32,668.00	14.96	3,266.80	9,816.24	311.00	400.00	2,495.77	48,957.81
	Joseph Rushworth	15.28	33,371.52	1,000.00		2,000.00	34,371.52	15.74	3,437.15	9,816.24	311.00	400.00	2,625.92	52,961.83
	Trevor Gray	12.50	13,650.00	500.00			14,150.00	12.96	1,415.00	-	-	-	1,081.03	16,646.03
	Michael A. Walker	33.82	70,354.57	1,407.09		1,560.00	54,991.25	34.50	8,798.60	7,362.18	233.25	300.00	4,201.22	75,886.50
City Commission	Kelly Frasca	-	6,947.40	-			6,947.40	-	-	694.74	-	-	530.77	8,172.91
	Rick Basso	-	6,947.40	-	-		6,947.40	-	-	694.74	-	-	530.77	8,172.91
	Vernon Burton	-	6,947.40	-	-		6,947.40	-	-	694.74	-	-	530.77	8,172.91
	James Connell	-	7,690.85	-	-		7,690.85	-	-	769.08	-	-	587.57	9,047.50
	Daisy Raisler	-	9,913.34	-	-		9,913.34	-	-	991.33	-	-	757.36	11,662.04

Payroll Allocations FY 20/21

	001.1101.511	001.1201.512	001.1301.513	001.1901.519	001.4101.541	001.7201.572	001.2101.521	410.3301.533
	Legislative	Executive	General Government	Administrative	Street & Roads	Parks & Rec	Police Department	Utility
City Hall	Payroll Allocations							
	Sharon J. Hull		50%					50%
	Dominique Drager		75%					25%
	Lauren Olsen		100%					
Public Works	Rebecca L. Witte	85%						15%
	Austin Casura				100%			
	Jason Hood					50%		50%
	Seferino Mendoza					25%		50%
	Jeffrey L. Oransky				100%			
	Stephen Condell							100%
Police Department	Richard A. Mullen							100%
	Lynn A. McNeely						100%	
	Marcel A. Fougere						100%	
	Robert B. Mullins						100%	
	Scott F. Owen						100%	
	Dayne Krout						100%	
	Joseph Rushworth						100%	
	Trevor Gray						100%	
City Commission	Michael A. Walker						100%	
	Kelly Frasca	100%						
	Rick Basso	100%						
	James Connell	100%						
	Vernon Burton	100%						
	Daisy Raisler	100%						





# Capital Improvement Plan





# *City of Lake Helen*

## Capital Improvement Plan

FY 2020 / 2021



# Previous Successful Projects (all)

- Water Meter System and New Meters
- Dodge Police Car
- Rehabilitation of Hydro Tanks at Main Water Plant, John Street Well and Lemon Avenue Well
- Renovation of Melissa Park Community Center Interior (paint, floors, kitchen)



- Downtown Master Plan
- Land Development Code Adopted
- 2035 Comprehensive Plan Adopted
- New Public Works Facility & Sold 165 W Ohio
- Hurricane Irma 9-10-17
- Police Department Renovation (HMGP)
- Michigan Ave Rehabilitation (CDBG)
- Water Street Rehabilitation (CDBG)
- Michigan Avenue Sidewalk Repair (Between Euclid and Lakeview Drive)
- Upgrade of Well Hardware and Software System
- City Hall Air Conditioning Replacement
- Creative Arts Café Air Conditioning Replacement
- Scag Mower purchased



- Clough Avenue and Sherry Lane Rehabilitation (CDBG)
- New Utility Truck
- Forklift for Public Works facility
- Lake Helen restoration project (HB 2189)
- Tangerine Stormwater
- Library Driveway
- Lake Helen Pattern Book
- Aluminum housing on Lemon Well Generator
- Sold 151 W Main Street (\$12,000)
- Upgrade to .org website with ADA accommodations
- Stormwater Rehabilitation at Michigan / Orange Avenue curve
- N. Goodwin Street Survey
- Fence at Macy Park
- Started Street Sign Replacement Program (upgrade with logo)
- Woods of Lake Helen Street Sign Replacement
- LED Lights at the Tennis Court
- Blake Park Electrical Upgrade (one main service – Tennis Courts, Playground, Bathrooms, Pavilion and Boys and Girls Club as one meter for savings)
- Hometown Hero Banners



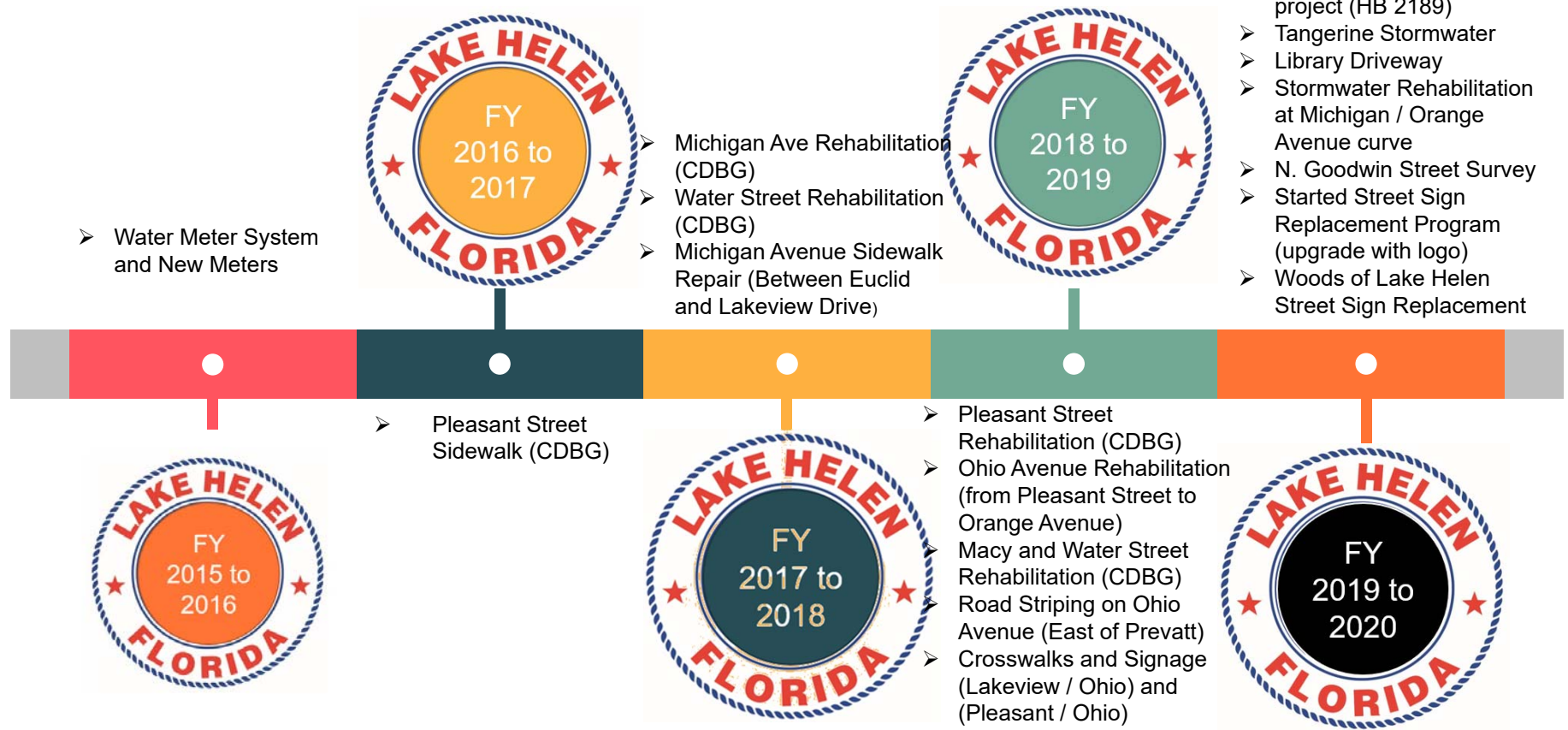
- Pleasant Street Sidewalk (CDBG)
- Hurricane Matthew (9-25-16)
- Black Meter Reading Truck (Public Works)
- Gateway Corridor Historic Style Guide
- Melissa Park Pavilion
- Cemetery Rear Fence Replacement (S. Summit Avenue)
- Café Septic Tank
- Dog Park at Blake Park



- Banners on Main Street and Lakeview Drive
- Pleasant Street Rehabilitation (CDBG)
- Ohio Avenue Rehabilitation (from Pleasant Street to Orange Avenue)
- Macy and Water Street Rehabilitation (CDBG)
- Blake Park Playground
- Tyler Software Implementation
- New Dodge Police Car (donation)
- New Sign at Police Department
- Police Department Speed trailer
- Open Storage Pole Barn at Lemon Avenue Well
- Equestrian Center Playground
- Street Lights to LED (Duke Energy)
- Road Striping on Ohio Avenue (East of Prevatt)
- Crosswalks and Signage (Lakeview / Ohio) and (Pleasant / Ohio)
- Boys and Girls Club Kitchen and Bathroom Remodel



## Previous Road and Stormwater Projects



## Completed Projects



- Pleasant Street Rehabilitation from Ohio Avenue to Kicklighter Road (CDBG funds)



## Completed Projects



- Water Meter System and New Meters
- Dodge Police Car
- Rehabilitation of Hydro Tanks at Main Water Plant, John Street Well and Lemon Avenue Well
- Renovation of Melissa Park Community Center Interior (paint, floors, kitchen)





## Completed Projects



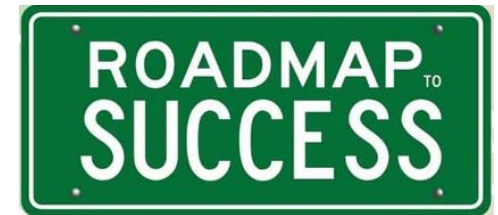
- Pleasant Street Sidewalk (CDBG)
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## Completed Projects



- Downtown Master Plan
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## Completed Projects



- Banners on Main Street and Lakeview Drive
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- Road Striping on Ohio Avenue (East of Prevatt)
- Crosswalks and Signage (Lakeview / Ohio) and (Pleasant / Ohio)
- Boys and Girls Club Kitchen and Bathroom Remodel

- Other accomplishments:
  - Edgewood Estates Bond closeout
  - Ivy Hawn bond conduit
  - Finance Manager James Moore
  - New auditor McDirmit Davis
  - Downtown Master Plan Adopted



# Completed Projects



- Clough Avenue and Sherry Lane Rehabilitation (CDBG)
- New Utility Truck
- Forklift for Public Works facility
- Lake Helen restoration project (HB 2189)
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- LED Lights at the Tennis Court
- Blake Park Electrical Upgrade (one main service – Tennis Courts, Playground, Bathrooms, Pavilion and Boys and Girls Club as one meter for savings)
- Hometown Hero Banners

## Other accomplishments:

- Lake Helen Pattern Book and LDC Update
- DEO Grant for Gateway Commercial District
- Feasibility Study and Impact Fee Study



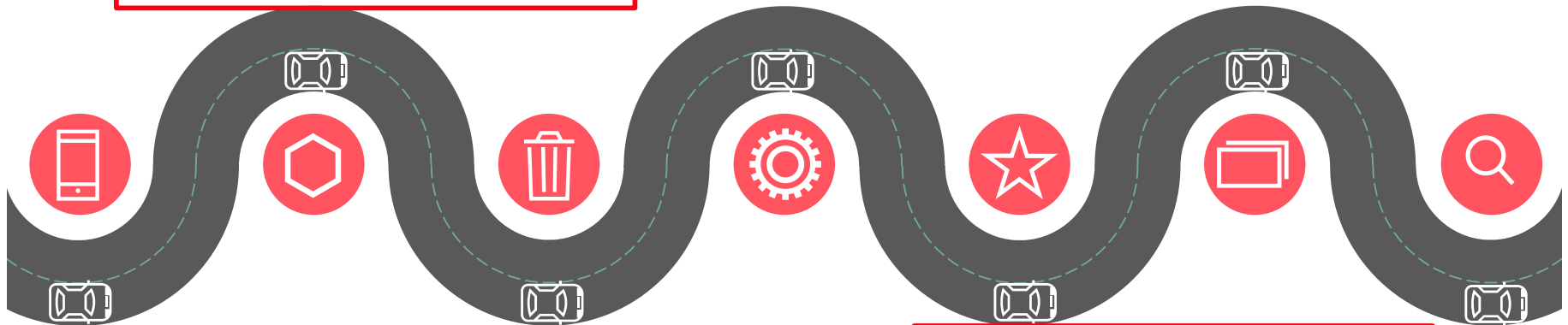
# Road and Stormwater Upcoming Project List

2020 any beyond

- Ohio Culvert Drainage Project (HMGP)
- Virginia Drive Rehabilitation (HMGP)
- Lake Pearl Rehabilitation (CDBG)
- Small Bucket Truck
- Melissa Park Playground Equipment
- Macy Park Pavilion



- Cassadaga Road Paving
- Pleasant Street Sidewalk
- CDBG Road Rehabilitation TBD



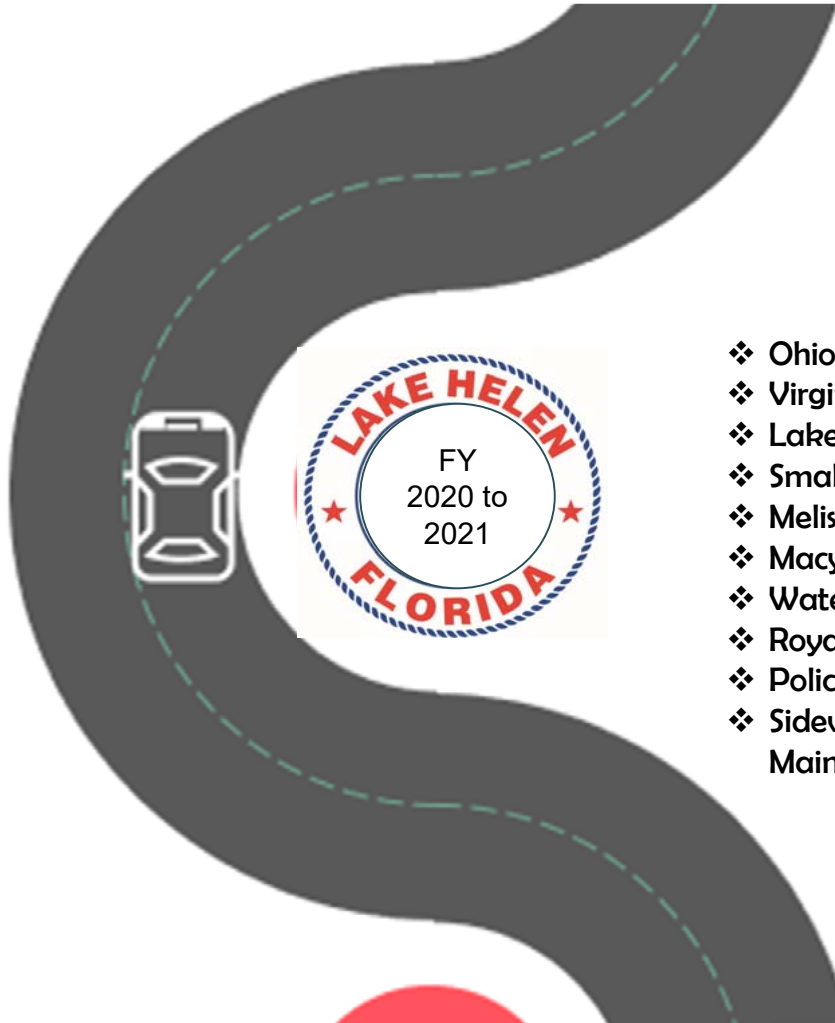
- Water Line Improvements:
  - John Street
  - Triple S Subdivision
  - 200-400 Block Connecticut Ave



- Waterline (6") Prevatt to County Line
- Rehabilitation of Streets:
  - Orange Avenue
  - Vista Street
  - Elvira Street
- Sidewalk on Summit Avenue (New York to Harlan)







- ❖ Ohio Culvert Drainage Project
- ❖ Virginia Drive Rehabilitation
- ❖ Lake Pearl Rehabilitation
- ❖ Small Bucket Truck
- ❖ Melissa Park Playground Equipment
- ❖ Macy Park Pavilion (Donation)
- ❖ Water System Master Plan
- ❖ Royal Park Walkway
- ❖ Police Car
- ❖ Sidewalk Repair and Replacement (Euclid Avenue from Main Street to W. New York Ave)



#### **Hazard Mitigation Grant Program**

##### **Objective:**

- ❖ Replace two deteriorated culverts with new reinforced concrete pipes.
- ❖ Repair pavement, curbs, headwalls, guardrails, stormwater flume

#### **Culvert Replacement**

- Cost Estimate: \$115,000

#### **Roadway Restoration**

- Cost Estimate: \$50,000

#### **Status:**

Once Contract Executed by FDEM, 45 days for bidding



## **Ohio Culvert Drainage Project**





## Virginia Drive Rehabilitation

### ***Hazard Mitigation Grant Program***

Roadway and Drainage

Improvements: Summit to Mid Block  
Objectives:

- ❖ Constructed over organic material
- ❖ Remove organics and reconstruct roadway
- ❖ Add drainage improvements



### Organic Removal, Road Reconstruction and Storm Water Improvements

- First ~600' from Summit
- Cost Estimate: \$216,000 - \$240,000
- Grant Funding: \$199,000
- Project includes combining multiple small mains into one larger main with new services in front yards
- Combine water main upgrade with roadway project to save on restoration costs
- Stub water main out for future upgrades on adjacent roads. (John St & Sidney Dr.)







UPCOMING  
PROJECT



## Lake Pearl Drive Rehabilitation CDBG Grant Funding

**CDBG**  
Community Development  
Block Grant



Lake Pearl Drive from Lakeview Drive to Prevatt Avenue





## Small Bucket Truck







## City of Lake Helen Melissa Park Playground Improvement



Playground Input Meeting:  
Monday, September 28, 2020  
5:00pm at Lake Helen City Hall

Project Funded by: City of Lake Helen  
*Installation by Public Works and Dedicated Volunteers*



Mayor Daisy Raisler  
Vice Mayor Jim Connell (Zone 4)  
Commissioner Kelly Frasca (Zone 1)  
Commissioner Vernon J. Burton (Zone 2)  
Commissioner Rick Basso (Zone 3)  
City Administrator Becky Witte  
Public Works Director Rick Mullen  
Deputy City Clerk Lauren Olsen

Want to contribute? Contact Lauren at 386-228-2121

### Playground Committee

Chair Ann Robbins  
Vice Chair Chenin Basso  
Jan Wilson  
Elizabeth Senez  
Reagan Spaziani

## Melissa Park Playground Equipment



# \$25,000 from W. Ohio Sale





## Macy Park Pavilion (Donation)



*Donation from  
Marty Moir Scarbarozi  
Troy Building  
Company  
Construction*



## Water System Master Plan







## Royal Park Walkway



***Pending Grant Opportunities***





## Police Car

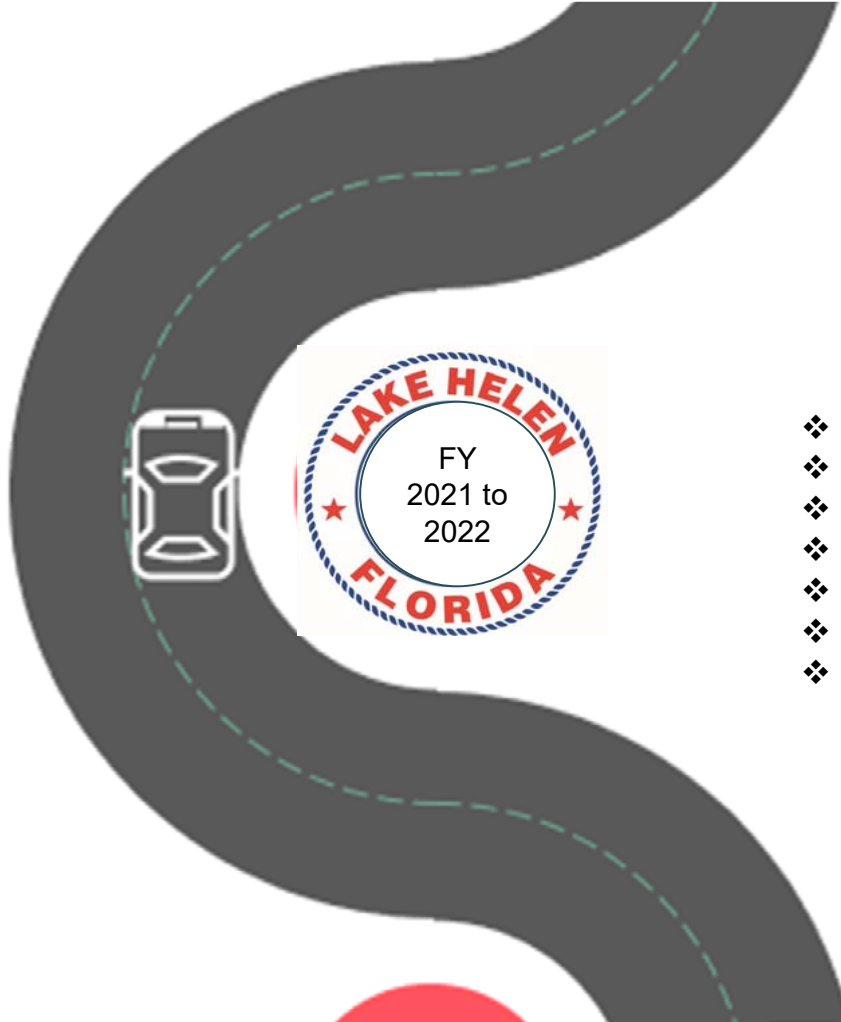
### *Police Car Leases*



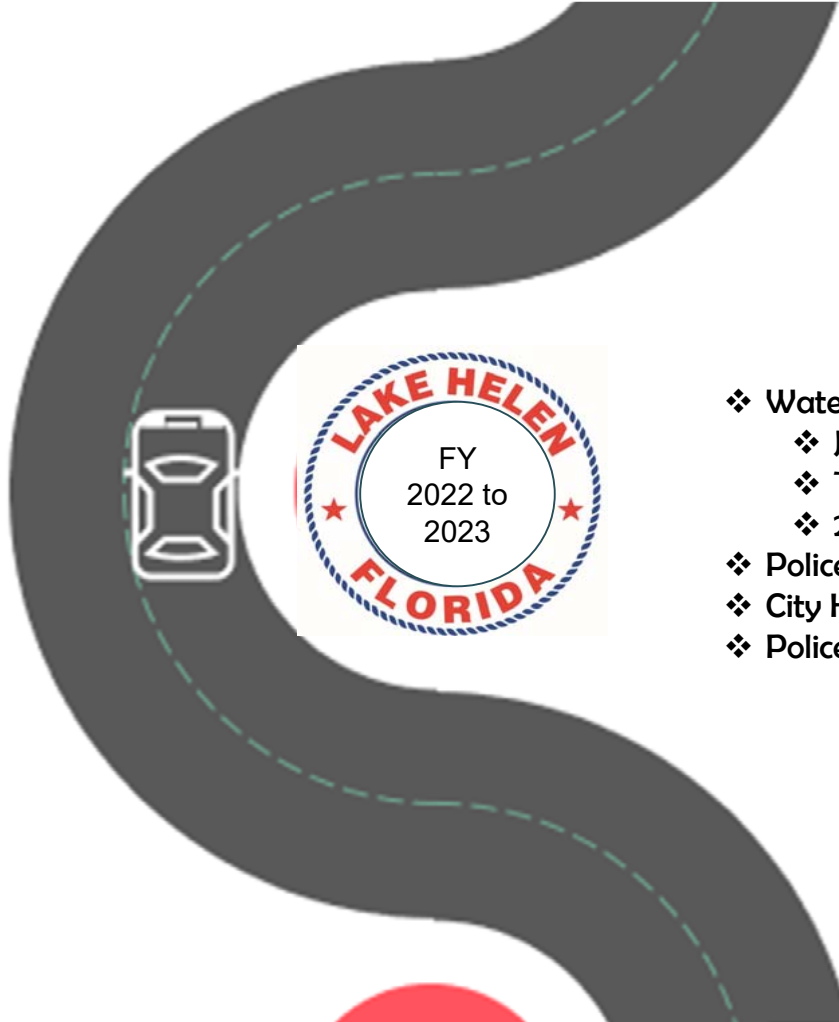


## Sidewalk Repair and Replacement (Euclid Avenue from Main Street to W. New York Ave)



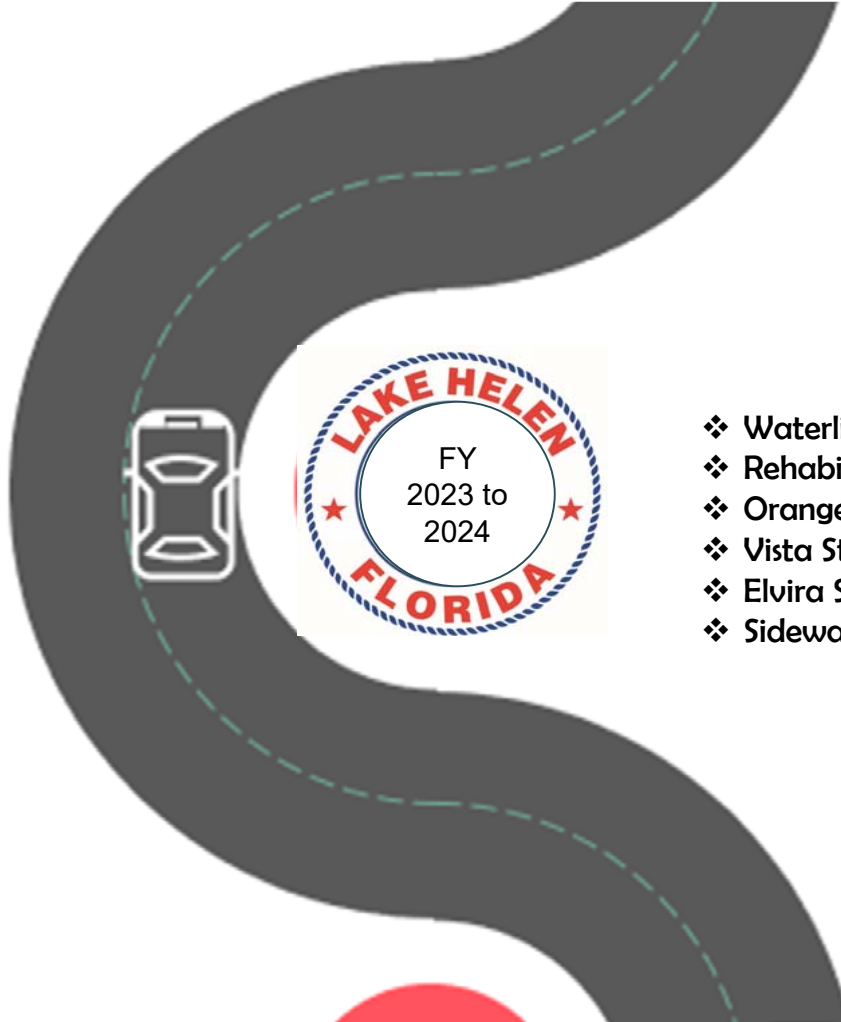


- ❖ Cassadaga Road Paving
- ❖ Pleasant Street Sidewalk
- ❖ CDBG Road Rehabilitation TBD
- ❖ Exterior Repairs of Creative Arts Café Building
- ❖ Public Works #6 Replacement
- ❖ Tennis Court Rehabilitation
- ❖ Pole Barn at Public Works



- ❖ Water system improvements:
  - ❖ John Street
  - ❖ Triple S Subdivision
  - ❖ 200-400 Block Connecticut Ave
- ❖ Police Car
- ❖ City Hall Painting, Windows and Doors
- ❖ Police Department Radio Updates



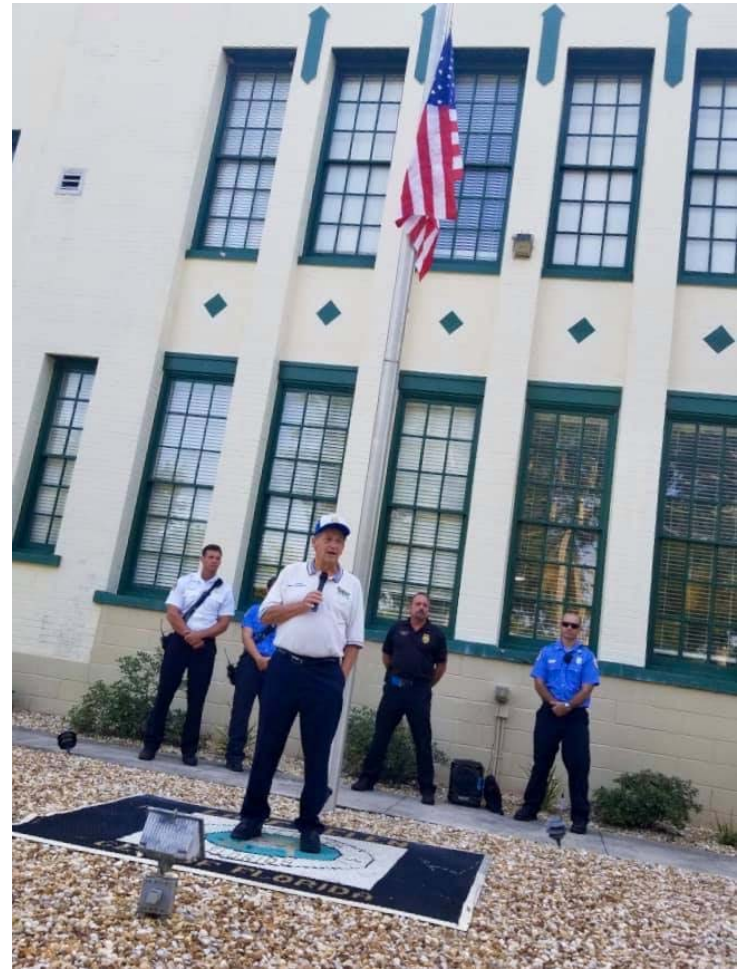


- ❖ Waterline (6") Prevatt to County Line
- ❖ Rehabilitation of Streets:
- ❖ Orange Avenue
- ❖ Vista Street
- ❖ Elvira Street
- ❖ Sidewalk on summit Avenue (New York to Harlan ,

City of Lake Helen  
FY 2021 to FY 2026  
Capital Improvement Plan (CIP)

CIP - 2020 to 2026							
Project	Culture/Recreation	General Government	Police Department	Stormwater	Streets and Roads	Utility	Grand Total
<b>FY 2020</b>	\$ 6,000.00				\$ 67,000.00	\$ 26,000.00	\$ 99,000.00
<b>FY 2021</b>	\$ 115,000.00		\$ 35,000.00	\$ 310,000.00	\$ 142,000.00	\$ 60,000.00	\$ 662,000.00
Lake Helen Lake Stormwater at Orange and Lemon				\$ 26,000.00			\$ 26,000.00
Lake Helen Lake Stormwater at Royal				\$ 20,000.00			\$ 20,000.00
Ohio Stormwater Culvert (HMGP Funded)				\$ 65,000.00			\$ 65,000.00
Paving Lake Pearl from Lakeview Av. to Prevatt Avenue					\$ 80,000.00		\$ 80,000.00
Police Car			\$ 35,000.00				\$ 35,000.00
Royal Park Walkway (southern end of Lake)	\$ 60,000.00						\$ 60,000.00
Virginia Drive Rehabilitation, Phase II (HMGP Funded)				\$ 199,000.00			\$ 199,000.00
Water Utility System Master Plan						\$ 60,000.00	\$ 60,000.00
Small Utility Bucket Truck					\$ 45,000.00		\$ 45,000.00
Melissa Park Equipment (Parks \$25,000 per year)	\$ 25,000.00						\$ 25,000.00
Pavilion at Macy Park - Donation	\$ 30,000.00						\$ 30,000.00
Sidewalk repair and replace (some) Euclid Avenue Main Street to New York Avenue					\$ 17,000.00		\$ 17,000.00
<b>FY 2022</b>	\$ 179,000.00	\$ 20,000.00			\$ 93,850.00	\$ 20,000.00	\$ 312,850.00
Blake Park Add Entertainment Area	\$ 40,000.00						\$ 40,000.00
CAC Exterior Repairs (Columns/Siding)		\$ 20,000.00					\$ 20,000.00
Parks - \$25,000	\$ 25,000.00						\$ 25,000.00
Paving Cassadaga Road					\$ 47,500.00		\$ 47,500.00
Pole Barn at Public Works over Cargo Containers						\$ 20,000.00	\$ 20,000.00
Public Works Truck #6 Replacement					\$ 46,350.00		\$ 46,350.00
Tennis Court Rehabilitation	\$ 14,000.00						\$ 14,000.00
Pleasant Street Sidewalk	\$ 100,000.00						\$ 100,000.00
<b>FY 2023</b>	\$ 35,000.00	\$ 230,000.00	\$ 48,000.00	\$ 45,000.00		\$ 571,623.00	\$ 929,623.00
6" Waterline from Johns St. to Summit Av.						\$ 156,295.00	\$ 156,295.00
AV Equipment for Chambers		\$ 15,000.00					\$ 15,000.00
City Hall Painting		\$ 15,000.00					\$ 15,000.00
City Hall Windows/Doors		\$ 200,000.00					\$ 200,000.00
McKenzie / Cooper Lane Stormwater				\$ 45,000.00			\$ 45,000.00
Melissa Park Basketball Court	\$ 10,000.00						\$ 10,000.00
Parks - \$25,000	\$ 25,000.00						\$ 25,000.00
Police Car			\$ 40,000.00				\$ 40,000.00
TRIPLE S Subdivision Repipe to Front Yards						\$ 265,328.00	\$ 265,328.00
Water Lines on 200-400 Block of Connecticut Avenue						\$ 150,000.00	\$ 150,000.00
Radio Updates			\$ 8,000.00				\$ 8,000.00
<b>FY 2024</b>	\$ 55,000.00				\$ 212,400.00	\$ 143,443.00	\$ 410,843.00
E. Ohio Av. - 6" Waterline from Prevatt to County Line						\$ 143,443.00	\$ 143,443.00
Parks - \$25,000	\$ 25,000.00						\$ 25,000.00
Pavilion Replacement (Royal Park)	\$ 30,000.00						\$ 30,000.00
Paving Orange Avenue					\$ 75,000.00		\$ 75,000.00
Paving Vista and Elvira Streets					\$ 55,000.00		\$ 55,000.00
Public Works truck #3 Replacement					\$ 36,050.00		\$ 36,050.00
Sidewalk replacement on Summit Ave from NY to Harlan					\$ 46,350.00		\$ 46,350.00
<b>FY 2025</b>	\$ 40,000.00	\$ 75,000.00			\$ 32,000.00	\$ 65,000.00	\$ 212,000.00
City Hall Roof		\$ 75,000.00					\$ 75,000.00
New Building at Lemon Well Site for Public Works	\$ 20,000.00						\$ 20,000.00
Paving Austin Street					\$ 20,000.00		\$ 20,000.00
Paving Harlan (Euclid to Summit) - Dirt to Paved					\$ 12,000.00		\$ 12,000.00
Royal Park Floating Dock	\$ 20,000.00						\$ 20,000.00
Water Line Replacement Craig Avenue from Lakeview to Euclid						\$ 65,000.00	\$ 65,000.00
<b>FY 2026</b>	\$ 65,995.00				\$ 72,000.00	\$ 323,368.00	\$ 461,363.00
Kicklighter - 6" Waterline from Prevatt to County Line						\$ 158,368.00	\$ 158,368.00
Mitchell Ball Field Light Repair	\$ 65,995.00						\$ 65,995.00
Paving Barbe Street					\$ 35,000.00		\$ 35,000.00
Paving East Ohio Av. From Orange Avenue to Prevatt Av.					\$ 37,000.00		\$ 37,000.00
Water Line Replacement from Lake Pearl Drive from Lakeview to Prevatt						\$ 165,000.00	\$ 165,000.00
<b>Grand Total</b>	\$ 495,995.00	\$ 325,000.00	\$ 83,000.00	\$ 355,000.00	\$ 619,250.00	\$ 1,209,434.00	\$ 3,087,679.00

# Fee Schedule





# City of Lake Helen Fee Schedule

Fee Schedule, page 1

## Development Related Activity Review Fee Schedule

\*All fees will be required at time of submittal. All costs incurred by the City for staff and consultant(s) review; plus all advertising, public notice and document recording costs will be charged to the initial deposit and any excess cost must be reimbursed to the city prior to final approval.

Annexation/De-Annexation	\$400.00 minimum *
<b>Comprehensive Plan Amendment</b>	
Small Scale Amendment	\$500.00 minimum *
Large Scale Amendment	\$1000.00 minimum *
Development Order/Agreement Amendment	\$250.00 minimum *
<b>Development Plan</b>	
Preliminary Application Conference and Concept Plan	\$100.00 minimum *
Preliminary Development Plan (if required) w/ one re-submittal allowed	\$500.00 minimum *
Final Development Plan (after Preliminary Plan approval) w/ one re-submittal	\$300.00 minimum *
Final Development Plan (w/o Preliminary Plan required) w/one re-submittal	\$800.00 minimum *
Each re-submittal after first allowed re-submittal	\$150.00 minimum *
Compliance Inspection for Development Certificate of Occupancy	\$150.00 minimum *
Each Compliance Re-inspection	\$50.00 minimum *
<b>Subdivision</b>	
Preliminary Application Conference and Concept Plan	\$100.00 minimum *
Preliminary Development Plan/Preliminary Plat	\$500.00 minimum *
Final Plat (after Preliminary Plan/Preliminary Plat approval) w/one re-submittal allowed	\$300.00 minimum *
Each re-submittal after first allowed re-submittal	\$150.00 minimum *
Engineering Inspection for Required Improvements	1% of the cost of improvements
Engineering Re-inspection	\$150.00 minimum *
Minor Replat	\$100.00 minimum *
Variance	\$200.00 minimum *
Rezoning	\$250.00 minimum *
Special Exception	\$200.00 minimum *
Appeal to City Commission	\$200.00 minimum *
Road Vacation	\$200.00 minimum *
Plat Vacation	\$200.00 minimum *
Request for Code Amendment	\$350.00 minimum *
Request for Letter of Comprehensive Plan Consistency Determination	\$15.00 minimum *
Request for Letter of Zoning District Consistency Determination	\$15.00 minimum *
Wetland Buffer Area Activity Permit	\$25.00 minimum *
Wetland Protection Area Activity Permit	\$25.00 minimum *
Lake Protection Area Activity Permit	\$25.00 minimum *
Land Clearing	\$150.00 minimum *
Lot Combination Letter	\$ 50.00 minimum *
Lot Split Letter	\$150.00 minimum *
DRC (Development Review Committee Meeting)	\$50.00 minimum *
Application to City Board (excluding City Commission)	\$25.00 minimum *
<b>Zoning Review</b>	
Micellaneous Permits	\$15.00 minimum *
Residential Permits	\$100.00 minimum *
Commerical Permits	\$150.00 minimum *





# City of Lake Helen Fee Schedule

Fee Schedule, page 2

## Local Business Tax Receipt Application Review

Local Business Tax Receipt Zoning Review of Application (Commercial)	\$60.00
Local Business Tax Receipt Zoning Review of Application (Residential)	\$35.00

## Local Business Tax Receipt Annual Renewal

Local Business Tax Receipt Renewal	\$30.00
\$10 for each employee in excess of five (5)	\$10.00

## Sign Fees (Per Resolution 97-2)

Sign Permit (Original)	\$42.00
Sign Permit (Renewal)	\$25.00

## Alarm Fees

Alarm Permit - Commercial	\$40.00
Alarm Permit - Residential	\$20.00
False Alarm	\$20.00 for the first, second and third false alarms within one year
False Alarm	\$50.00 in excess of three (3) false alarms in any twelve month period
Failure to appear within one (1) hour	\$20.00 for the first, second and third false alarms within one year
Failure to appear within one (1) hour	\$50.00 in excess of three (3) false alarms in any twelve month period
Alarm Decal	\$10.00

## Tree Removal Fees

Tree Inspection	\$20.00 minimum *
Tree Recompense Value	\$30.00 per DBH
Maintenance Fee to Recompense	\$10.00 per DBH
New construction tree survey and landscape plan review and site inspections prior to permit issuance	\$125.00, over 2 hours will be charged an additional \$40.00 per hour
Review of requests for modification during new construction	\$75.00, over 1 hour review will be charged an additional \$40.00 per hour
Final inspection prior to Certificate of Occupancy	\$150.00, over 2 hours will be charged an additional \$40.00 per hour
Site Visit for Tree Removal Permit	\$40.00 per hour
Recompense and Mitigation Review	\$150.00, over 2 hours will be charged an additional \$40.00 per hour
Tree Removal Permit	\$20 up to 3 trees. \$4 for each additional tree

\*plus any additional costs incurred by the City for staff and/or consultant(s) review

## Historic Preservation Design Review Fees

Preliminary Design Consultation Meeting	\$150.00, over 2 hours will be charged an additional <del>\$50.00</del> \$75.00 per hour
Design Reviews for Board Consideration	\$175.00, over 2 hours will be charged an additional <del>\$50.00</del> \$75.00 per hour
Final Built Design Inspections and Report of Completed Projects to City	\$200.00



# City of Lake Helen Fee Schedule

Fee Schedule, page 3

## Facility Rentals

Hopkins Hall	Weekend Rate (Friday-Sunday & Holidays) \$300.00 plus Cleaning Upkeep Fee of \$100.00
Hopkins Hall	Weekday Rate \$150.00 plus Cleaning Upkeep Fee of \$50.00
Melissa Park Building	\$125.00 plus Cleaning Upkeep Fee of \$50.00
<del>Shuffle Board Building</del>	<del>\$100.00 plus Cleaning Upkeep Fee of \$50.00</del>
City Hall Conference Room	\$25.00 base fee / plus \$15.00 per hour for use over 2 hours
Mitchell Brothers Sports Complex Fields	\$30 for 3 hour use plus \$10 per hour for field lights
Equestrian Center (daily stall fee)	\$20.00 per stall per day
Equestrian Center (overnight stall fee)	\$45.00 for overnight stay
Equestrian Center	Case by Case basis

***A security deposit in the amount of the rental fee is due at time of reservation.***

***Per City Ordinance 2004-09 the City Commission sets Park Hours from Sunrise to Sunset***

## Other Fees

Notary Services	\$5.00
NSF Fee	\$30.00 or 10% of the amount of the check, whichever is greater
General Copying	15 cents per one-sided copy for paper copies that are 14 inches by 8 ½ inches or less and an additional 5 cents for two-sided copies or the actual cost of duplication of the public record whichever is greater

## Dog/Cat Tags

Tags - Dog or Cat	\$5.00
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## Yard Sale (Per Article 4)

Yard Sale (allowed no more than once every six (6) months)	\$5.00
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## Recycling Containers

Replacement of recycling containers	\$10.00
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## Golf Carts (Per Article 11)

Administrative fee	\$25.00
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# City of Lake Helen Fee Schedule

Fee Schedule, page 4

## Water / Utility Rates (Per Article 9 and Resolution 2019-01)

Application for Water Service	
Residential Service Deposits (established by owner of the property)	\$50.00
Residential Service Deposits (not in name of owner of the property)	\$140.00
Commercial Service Deposits	
5/8 inch	\$50.00
1 inch	\$130.00
1 ½ inch	\$165.00
2 inch	\$330.00
3 inch	\$500.00
4 inch	\$830.00
6 inch	\$1,580.00
Water Connection Fees	\$650.00 for service on same side of road \$650.00 plus \$18.00 per linear foot of additional water line required for service on the opposite side of road
Back-flow (fail to report)	Customer required to pay for valve at City cost at time of installation
Capital Improvement Fee	\$20.00 per ERU or Commercial Unit

## Residential Rates

Rate for Water Service	<del>\$53.20</del> <del>\$54.26</del> per ERU minimum plus...
Gallons Used:	
0 – 2,000	<del>\$1.25</del> <del>\$1.28</del> per 1,000 gallons
2,001 – 6,000	<del>\$2.50</del> <del>\$2.55</del> per 1,000 gallons
6,001 – 12,000	<del>\$3.17</del> <del>\$3.23</del> per 1,000 gallons
12,001 – 17,000	<del>\$3.73</del> <del>\$3.80</del> per 1,000 gallons
17,001 – 25,000	<del>\$4.98</del> <del>\$5.08</del> per 1,000 gallons
25,000 +	<del>\$6.23</del> <del>\$6.35</del> per 1,000 gallons

Equivalent Residential Unit (ERU) Determination: Equivalent Residential Unit status for applying water rates shall be calculated as follows:

Single family structures	1 ERU
Apartments, mother in law cottages, condominiums, adult congregate living facilities and other structures having multiple dwelling units	1 ERU per dwelling unit

## Commercial Rates

Consumption Rate	<del>\$6.23</del> <del>\$6.35</del> per 1,000 gallons
Base Rate based on Meter Size	
1 inch and below	<del>\$44.55</del> <del>\$45.44</del>
1 ½ inch	<del>\$73.96</del> <del>\$75.44</del>
2 inch	<del>\$122.77</del> <del>\$125.23</del>
3 inch	<del>\$203.81</del> <del>\$207.89</del>
4 inch	<del>\$338.31</del> <del>\$345.08</del>
6 inch	<del>\$561.59</del> <del>\$572.82</del>



# City of Lake Helen Fee Schedule

Fee Schedule, page 5

## **Annual Adjustments to Quarterly Charge or Rate for Water Service:**

The City Commission hereby authorizes an annual adjustment to the water service base rates, consumption rates and capital improvement fee charges equal to the Consumer Price Index (CPI) for the Southeast Region For All Consumer Goods as published by the U.S. Bureau of Labor and Statistics for the twelve (12) months ending on the March 31 prior to the effective date of the annual increase, however the increase shall not be less than 2%. The annual CPI increase will first go into effect on October 1, 2019 and shall be automatically adjusted annually on the same date without further action of the City Commission.

Non Payment after 20 days of billing date	\$25.00
Non Payment after 20 days of billing date for Meters larger than 2 inches	\$50.00
Post Delinquent Fee:	\$25.00

*The post delinquent fee is added to account balances after thirty (30) days of billing date.*

Reconnection Fee:	\$25.00
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***All unpaid accounts after three (3) months will be reported to the Credit Bureau. The water utility will impose a twelve percent (12%) per annum interest charge on all uncollected accounts.***

Unlawful Connection (per 9.07.11)	Any person who violates this provision commits a misdemeanor of the second degree punishable by a fine of \$500.00 and/or sixty days in jail.
Tampering (9.07.12)	Any person who violates this provision commits a misdemeanor of the second degree punishable by a fine of \$500.00 and/or sixty days in jail.





# City of Lake Helen Fine Schedule

Fine Schedule, page 1

## Violation of Article 4 - Sign Code

<u>First Offense (with 12 month rolling calendar)</u>	<u>\$75.00</u>
<u>Second Offense (with 12 month rolling calendar)</u>	<u>\$150.00</u>
<u>Subsequent Offenses (with 12 month rolling calendar)</u>	<u>\$250.00</u>

## **Violation of Article 4 License Tag Required for Pets**

First Offense	\$50.00
Second Offense	\$100.00
Subsequent Offenses	\$250.00

## **Violation of Article 7 Noise**

First Offense (with 12 month rolling calendar)	\$100.00
Second Offense (with 12 month rolling calendar)	\$250.00
Subsequent Offenses (with 12 month rolling calendar)	\$500.00

## **Violation of Article 7 Noise for Construction Operations for which a building permit has been issued**

First Offense (with 12 month rolling calendar)	\$100.00
Second Offense (with 12 month rolling calendar)	\$250.00
Subsequent Offenses (with 12 month rolling calendar)	\$500.00

*\*Based on Builder not Location*

## **Violation of Article 11 Parking of Large Vehicles and Truck Route**

First Offense	\$75.00
Second Offense	\$150.00
Subsequent Offenses	\$250.00

## **Violation of Article 11 Residential Parking**

First Offense (with 12 month rolling calendar)	\$100.00
Second Offense (with 12 month rolling calendar)	\$250.00
Subsequent Offenses (with 12 month rolling calendar)	\$500.00

## **Violation of Article 23 Police False Alarm**

False Alarm	\$20.00 for the first, second and third false alarms within one year
False Alarm	\$50.00 in excess of three (3) false alarms in any twelve month period
Failure to appear within one (1) hour	\$20.00 for the first, second and third false alarms within one year
Failure to appear within one (1) hour	\$50.00 in excess of three (3) false alarms in any twelve month period
Alarm Decal	\$10.00

## Violation of Article 24 - Animals

<u>First Offense (with 12 month rolling calendar)</u>	<u>\$75.00</u>
<u>Second Offense (with 12 month rolling calendar)</u>	<u>\$150.00</u>
<u>Subsequent Offenses (with 12 month rolling calendar)</u>	<u>\$250.00</u>

\*plus Animal apprehension fee: \$25.00