

City of Lake Helen
PO Box 39 • 327 South Lakeview Drive
Lake Helen, Florida 32744
386•228•2121 fax 386•228•9714

CUSTOMER WATER SERVICE REQUEST

NEW CUSTOMER SERVICE

Request Date: _____ Start Service Date: _____

Account Name: _____

Drivers License # : _____ Copy Received:

Phone #: _____ Fax: _____ Email: _____

Service Address: _____

Check one: Owner Renter Paid: Cash Check

Billing Mail Address: _____

Water Meter Reading: _____ New Card Completed Entered in Database

PER CITY OF LAKE HELEN CODE OF ORDINANCES, ARTICLE 5, SECTION 5.03.06,C,G: The owner of said property is responsible for the water billing from the time of the disconnect date until either the new owners or new renters remit the necessary water deposit to the City.

CUSTOMER DISCONNECT SERVICE

Request Date: _____ Disconnect Date: _____

Account Name: _____

Account #: _____ Sequence #: _____

Phone #: _____ Fax: _____ Email: _____

Service Address: _____

Check one: Owner Renter

Forwarding Address: _____

Water Meter Reading: _____ Card Final Reading Entered in Database

If Account is the Homeowner: Is the property being sold? Yes No

If Yes; Closing date: _____ New Owners: _____

If Account is a Renter; Landlord/Owner's Name: _____

Signature: _____ Phone Request